

PRAKAS

ON

REPORTING DATE FOR MICROFINANCE INSTITUTIONS

Article 1

The microfinance institutions shall submit all periodic reports to the National Bank of Cambodia in line with the date as set in the following:

- Daily report shall be submitted every morning of the next working day;
- Weekly report shall be submitted every Tuesday of the following week;
- Monthly report shall be submitted no later than on the 15th of the following month;
- Quarterly report shall be submitted no later than on the 15th of the first month of the following quarter;
- Annual report (audited financial statement) shall be submitted no later than on 30 April of the following year;
- Report on reserve requirement shall be submitted following the annual schedule set by the National Bank of Cambodia;
- Publication of annual audited of financial statements shall be submitted no later than on the 30 June of the following year.

Article 2

The microfinance institutions shall reply to the letters on the date specified by the National Bank of Cambodia.

Article 3

A microfinance institution is allowed to submit reports on the next working day in the case that the date mentioned in Article 1 and Article 2 falls on a weekend or public holiday.

Article 4

The microfinance institutions which do not comply with Articles 1 and 2 above shall be subject to the following fines:

a. For report: <u>No. of days late</u>	<u>Amount</u>
- From 1 to 5 days	50,000 Riels per day
- From 6 to 10 days	300,000 Riels per day
- From 11 to 15 days	700,000 Riels per day
- From more than 16 days, microfinance institutions will be subject to a written warning and public announcement.	

b. For replies letters and other information:

<u>No. of days late</u>	<u>Amount</u>
- From 1 to 5 days	50,000 Riels per day
- From 6 to 10 days	300,000 Riels per day
- From more than 11 days, microfinance institutions will be subject to a written warning and public announcement.	

Article 5

Other previous provisions contrary to this Prakas are hereby repealed.

Article 6

The General Directorate, the General Secretariat, the General Inspection, the General Cashier, all Departments of the National Bank of Cambodia, and all Banking and Financial Institutions under the National Bank of Cambodia's supervisory authority shall strictly implement this Prakas.

Article 7

This Prakas shall have effect from the signing date.

Phnom Penh, 13 September 2006

The Governor

Signed and sealed: **Chea Chanto**